



## Home and School Association Minutes

October 5, 2022 | Meeting called to order at 6:30 pm by Mary Alt

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### In Attendance

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Executive Board Members: Mary Alt, Lisa Evans, Michelle Deuling, Debbie Milanowski, Jenny Pudelko

Members: Mandy Oates, Molly Bergman, Shannon Hatch, Meg Duba, Paula Villeneuve, Carrie Pyka-Schillim, Erica Goosen, Lisa Barnum, Kristin Pummill, Nick Annable, Ann Marie Keeler

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### Approval of Minutes

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The September meeting minutes were published on the Home and School website and published in the weekly newsletter on Thursday, September 29th for review. Hard copies of the September meeting minutes were presented to the members in attendance and approved.

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### Old Business

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The Grand Rapids Griffins hockey game event has been booked for December 3rd for the 7:00 pm game with a block of 100 tickets reserved for St. Anthony. Home and School will begin to promote after Halloween with a link and QR code for families interested to purchase directly from Van Andel. This is a Community Event and not a fundraiser event with no expense from the school. Ticket cost is in the \$21-\$24 range. All tickets do not have to be purchased as Van Andel will release for purchase if not all purchased by St. Anthony. The block reservation is so that St. Anthony families are seated together. Thank you Stephanie Fiermoen for organizing.

A suggestion was made to Home and School on creating a Google Calendar to be posted to the school website with the Home and School sponsored or Community Events posted. This is currently being worked on and an update will be provided once completed.

Pulaski Days Hall Crawl registrations have closed with 55 tickets sold. The event is this Friday, October 7th.

The Uniform Closet is overflowing with inventory and will be brought out during events such as the Friday Coffee and Parent-Teacher Conferences. It was suggested that seasonal items be presented as most have all the uniforms they need for the year, but may be looking for sweatshirts or different spirit wear. In the past, additional overflow was recycled through to other schools, such as GRPS; however, they have discontinued their uniform requirement. Home and School will continue to share on Facebook as necessary to remind families to come shop for free.

The Auction Teacher Wish List, managed by Kate Dobrzelewski, shared that the collection of the specific wish list items from teachers is 60-70% completed. The wish list will be displayed at Auction with specific items listed available for purchase.

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### Board Updates

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There are no new updates at this time.

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### Committee Reports

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#### Restaurant Nights

The Lost Art Brewhouse event had a great turn out with a total of \$335.00 earned! The October event at The Local is scheduled for Wednesday, October 19th from 3-10pm. We have November scheduled with Uccello's Standale for November 1st. More information will be published and promoted after The Local event.

The representative from Chuck E. Cheese reached out to inquire on scheduling a fundraiser. In the past this night was typically scheduled around report card time to encourage families to attend by using it as a report card reward. It was discussed that report cards are sent home on Monday, November 7th and we could look at doing two fundraiser events in October or wait until the next quarter. The members in attendance supported two events in one month since they were different and would also rather avoid the cold and flu season in January. Home and School will proceed with scheduling for Monday, November 7th. It was also noted that West Catholic does not have school that day and perhaps could be promoted at the high school level as well.

Mrs. Pudelko suggested reaching out to the Knights of Columbus (KOC) for a restaurant night event. There was much discussion on how the KOC is not open to the public and a special license would have to be pulled, or if we could piggy back on one of their burger nights. Discussion on renting out as a special catered event was discussed. It was unclear on the options available; however, Mr. Wieber will look for more information and advise.

December's restaurant night is also covered for December 6th at Uccello's Standale.

Carrie Pky-Schillim will look into Condado Tacos as an option and Mary Alt will look into Westside Social for winter events. A suggestion for a Culver's night was also presented as an option as this restaurant night was held years past and the teachers delivered the food to the tables and students seemed to enjoy that.

Debbie Milanowski will contact Five Below for a holiday shopping fundraiser for December as well. Having a Five Below fundraiser for Christmas and Easter shopping was planned in the past and a popular event.

### **Pulaski Days**

A total of 55 will be attending the Hall Crawl. Registration included a T-shirt, one drink ticket and lunch at 5th Street Hall, a can koozie, bus transportation with Five Star Limo as well as snacks and water available on the bus. The event kicks off at 11:15 with one of the buses returning to St. Anthony around 5:30 pm.

### **Hospitality**

Ann-Marie Keeler has coordinated monthly staff birthday celebrations and are scheduled through January. A Taco Bar for dinner at parent-teacher conferences on November 17th is scheduled as well. Sign-up genius invites will be sent to the Hospitality Committee for items.

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## **Treasurer's Report**

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The Financial Report dated August 31, 2022 reports a checking account balance of \$10,174.34. There is no new income or expenses reported for this period; however, the projected income and expenses from September and October are as follows:

### **Pulaski Days Hall Crawl**

Provided all 55 registrations paid, the expected income is \$4,125.00 with expenses approximately \$3,353.00, expecting a net profit of roughly \$587.00. The third party fees from Eventbrite were \$189.00 and the Venmo fees were around \$25.00. By switching and promoting Venmo as the payment method, we were able to see a savings of \$147.00 in third-party vendor fees. Venmo has proven to be the way to go with payment collection and should be considered for future events.

### **September Restaurant Night from The Lost Art Brewhouse**

We earned a total of \$335.00 from this event! The profit from the food truck was \$195.00 and the Brewhouse totalled \$140.00

### **Spirit Wear Sale**

Victory Apparel will be sending in \$300.00 from the purple and black shirt spirit sale.

### **SCRIP**

The quarterly SCRIP payout was \$32.56. These earnings are from gift cards purchased on the Home and School SCRIP account.

December projected income and expenses will be from the Santa Hat Jean day scheduled for December 1st. The funds collected from this event goes toward Support Staff Christmas gifts. The budget is \$1,000.00. This collection day last year exceeded the \$1,000.00 needed; therefore based on the prior event we do anticipate a great turn out again this year. Funds exceeding the \$1,000.00 needed does go toward other teacher and staff gifts.

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## Principal's Report

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Principal Pudelko advised that she has booked a book fair with Lowry's Books out of Three Rivers, Michigan that will kick off November 15th. The fair will be open Tuesday and Thursday evening during parent-teacher conferences and volunteers will be needed. Ann-Marie Keeler will add to her sign up distribution when sending the Taco Bar dinner invites.

Catholic Schools Week events are all booked up with an assembly, talent show and field trip.

The Pulaski Days Parade is managed by the Marketing Committee and is all set for Saturday, October 8th. A sign up was circulated for walkers and we have about 15-20 attendees.

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## New Business

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### **Halloween Parties**

Room parents should have consulted with the teachers and should also begin to send communication to the class regarding the party and plans. Parties are scheduled from 2:15 - 3:00 p.m.

### **January Bowling Event**

Many thanks to Paula Villeneuve for her taking the lead in obtaining information for a January community bowling event. We are looking at Sunday, January 15th at The Clique as there is no school on the following Monday. The Clique does require a \$225.00 deposit to reserve the day and that secures us 8 lanes, up to 40 bowlers. There is some concern if there is little interest and we need to cancel and receive our deposit back. It was suggested that perhaps The Clique would be willing to work with 8th grade for a planned year end trip and the deposit could be refunded to Home and School from the 8th grade class. Paula will work with The Clique to obtain additional information before we lock in this event

### **Dunneback Day**

Home and School tossed around the idea of promoting a community event at Dunneback and Girls Farm, not as a fundraiser, but to promote St. Anthony came out to the farm and met new families and had students enjoy the farm activities. However, Dunneback is routinely at capacity and announcing they cannot accept any other visitors. We decided we did not want to promote coming out to the farm and be turned away due to capacity issues.

### **December/January Event**

There was some previous discussion about a Winter roller skating or movie event. Currently, nothing on the calendar, but open to hosting an event like this if someone would like to plan.

### **Ambassador Families**

It was suggested that ambassador families reach out to the new families when there are upcoming events to make them feel more welcome.

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## Next Meeting

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December 7, 2022, 6:30 p.m. | Meeting Room C

Motion to adjourn was made at 7:37 p.m. and passed unanimously.