



In Attendance

Executive Board Members: Lisa Evans, Renee Baker, Paula Villeneuve, Jenny Pudelko

Members: Katy Porter, Megan Wesholski, Elizabeth Watkoski

Absent: Kate Dobrzelewski

Approval of Minutes

Renee Baker approved November meeting minutes, Katy Porter second approval

Old Business

Auction

- Successful event, and funds have been started to be put to use already with classroom upgrades
- Teacher wish lists
 - monetary donations were about ½ as much as last year
 - there have been a lot of wish list items coming in though
- Need more volunteers next year
 - Maybe specific person should be put in charge of volunteers
 - Perception may be that you have to attend (purchase ticket) to volunteer – people can volunteer their time without actually purchasing a ticket for dinner+auction
 - Cleanup took many hours with a few people
 - Feedback on sound system and auctioneer and controlling talking while the live auction is going on
 - Need more “spotters” during live auction
 - Maybe rent a better sound system / DJ service to handle
 - Limit self-serve bar

November Conferences/Book Fair

- Dinner went over well for teachers
 - Too much food
 - Probably only need ½ of what was supplied
- Book fair was successful, will hold again for February

Restaurant night at Chuck E Cheese

- Less than last year, but decent profit
- Different time of year may be better due to “winter” germs and close to Thanksgiving

Poinsettia Fundraiser 11/1 – 11/19

- Successful and had positive feedback on flowers
- Relatively easy to run

Committee Reports

Room Parent

- Details about Christmas parties out

- Some parents may need ideas of what to do with parent donations as parents have been very generous
 - Can reach out to Jenny for more ideas if needed

Hospitality

- December birthdays tomorrow

Fundraising/Family Calendar

- Griffins night on Friday

Santa Hat/Jean Day

- Purchased gift cards already, and still \$1200 profit left
- There are some staff that don't get big group gifts
 - We could increase gift amounts for those people
 - Board will discuss how to disperse extra funds
 - Teacher breakfast?
 - Extra wish list items purchased?
- Budget was \$1500 and we raised \$2400 - \$2600

Catholic Schools Week Treat

- Barb is doing Sundae bar
- 3 Mile Project (will have pizza lunch)
- Home & School could do additional snack at 3 Mile Project
 - Friday, February 2
 - 3 Mile Project has concession stand, so we could possibly purchase from there
 - Sno-Cones?
 - Meg has looked into and it'd be cheaper to buy the machine instead of keep renting it
 - Machine is \$150
 - Product for 150 – 200 people is \$40 - \$50
 - Can use for Daddy/Daughter and Mother/Son events
 - DK and PS will not go to 3 Mile so we will consider bringing a different snack in for them

Talent Show

- **Jen needs decoration volunteers**
 - Not sure how many
 - Theme is Rock On (through the decades)
 - Wednesday of Catholic Schools week

Treasurer's Report

- Chuck E Cheese - \$250
- Have brought in \$1500 from restaurant nights so far, budget was \$2K
- Poinsettias \$512 (156 flowers sold – double the original budget)
- Auction - \$4,350 came in from 58 people buying tickets for pub crawl (\$3500 budget)
 - We'll have to pay for the transportation/lunch/etc. from this, so will be more of a social event than a fundraiser
- Expenses
 - Invoice to buy poinsettias \$1240
- December/January:
 - Griffins, GR Gold, Alfonos restaurant night

Principal's Report

- Spirit week next week
- Catholic Schools week planned

New Business

- Next meeting, January 10, 2024
- Catholic Schools Week Treat/Snack
- January event @ Grand Rapids Gold 1/14 @3PM
 - First 40 kids to get tickets get to participate in special activity
- Alfonos restaurant night on January 23
- February Restaurant night at Culvers TBD
- February Mother/Son Date night 2/10
- February conferences/dinner
- Book fair at conferences in February
- March Daddy/Daughter Dance 3/9
- March event Protect Young Eyes 3/19 with Chick-Fil-A
- April event @ Whitecaps TBD
- Room parent folders
 - Can we keep more of a history in the folders?
 - 5 years or so would be helpful to look back

Next Meeting

January 10, 2024, 6:30 p.m. | Meeting Room C

Action Items:

- Administrative and support staff gifts to be ready and at school by Tuesday, 12/19
- Look into possible teachers breakfast for next week
- Solicit volunteers for talent show

Motion to adjourn was made at 7:34 p.m. and passed unanimously.